Norton Hills Estates Recreation Association

July 2012 Newsletter

2012 Board Meetings

The next board meeting will be held at 2301 S. Hilltop at 6:30 p.m. on September 11th. If you wish to attend, please call 780-5406.

Board of Directors

President: Jennifer Christman – 747-7222
Vice President – Tim Holman – 780-5364
Treasurer – Tom Sanocki – 780-5406
Secretary – Deb Minner – 780-1182

Committee Chairs:
Dave Hekkema – 780-3504 – Maintenance
Mary Amy Sanocki – 780-5406 - Membership
Deanna Vander Ploeg – 780-2072 - Activities

Visit our website: www.nhera.org

You can email board members; find information on events, meetings and much more!

Summer Garage Sale scheduled for Saturday, August 18th

The summer garage sale will be held on Saturday, August 18th. The starting time will be 8:00 a.m. The Activities Committee will place ads in the Muskegon Chronicle to advertise the event, and signs will be placed around the neighborhood as well. The Committee will also make arrangements for Goodwill to pick up any items that you may wish to donate on Monday, August 20th. Be sure to place your items at the curb early that morning! If you have any questions, contact Deanna Vander Ploeg at 780-2072.

Current Financial Balances

Checking account balance ..... $ 12,527.94
Current CD balance..... $ 21,410.58
Current Total balance..... $ 33,938.52

SUMMER TIME TIP

You can make sure that you're up-to-date on the rules and regulations regarding recreational vehicles with a quick trip to www.nhera.org.

Annual Dinner Meeting Planned for Wednesday, September 26th

Please join us for your free dinner when we host the NHERA annual dinner meeting at Above and Beyond Banquets at 513 W. Pontaluna Dr. on Wednesday, September 26th. The social hour will begin at 6:00 p.m., with a cash bar. Dinner will be served at 6:45 p.m.

We must have your RSVP by no later than Tuesday, September 11th. Please contact Deb Minner, NHERA secretary, at 780-1182 with your information so that we can get an accurate count for the evening.

We will begin our meeting immediately following dinner. The agenda will include setting the annual dues and the election of the Board of Directors for 2013.. The positions to be filled include President, Vice-President, Treasurer, and Secretary and the Chairs of the Shareholders, Activity and Maintenance Committees.

The time commitment is minimal; we only have four board meetings per year. We welcome any questions you might have, and any nominations you'd like to make!

We are looking forward to seeing you at the annual dinner meeting in September. Save the date!

NHERA BYLAWS UPDATE

The NHERA Bylaws were amended last year by ballot vote, and the changes became effective on November 15, 2011. The block chairperson positions were eliminated, and were replaced by three committee chairs for the Shareholders, Activities and Maintenance committees. The board of directors includes the four offices of President, Vice-President, Secretary and Treasurer. For your convenience, we have included the bylaws update on the reverse side of this newsletter.

SAVE THE DATE - BEACH PARTY

THURSDAY, JULY 26TH
6:00 P.M. AT THE
NHERA LAKE MI BEACH

DETAILS TO FOLLOW!

Section 5 of the NHERA bylaws was amended by the membership effective Nov. 15, 2011. Here are the changed portions of that section as currently in effect.

Section 5.1 Designations and general responsibilities. The number of Directors will total 7, consisting of 4 Officers and the chairs of the Activities Committee, Maintenance Committee, and Shareholders Committee.

[Section 5.4, "Block Chairpersons", has been deleted. Sections 5.5 through 5.8 have been renumbered 5.4 through 5.7, respectively, to account for this deletion but are otherwise unchanged. Section 5.12, "Duties of the Treasurer", has been renumbered 5.11 to account for this deletion but is otherwise unchanged since its amendment by the Board of Directors on May 14, 2008.]

Section 5.8 Duties of the President. *[Inserted before the last sentence; remainder of this section unchanged]*
The President shall be an ex officio member of the Activities Committee.

Section 5.9 Duties of the Vice-president. *[Inserted before the last paragraph; remainder of this section unchanged]*
The Vice-president shall be an ex officio member of the Maintenance Committee.

Section 5.10 Duties of the Secretary. The Secretary of the Corporation shall ...
[Inserted before the last paragraph; remainder of this section unchanged]

- be an ex officio member of the Shareholders Committee.

[Section 5.13, "Duties of the Block Chairpersons", has been deleted..]

Section 5.12 Duties of the Activities Committee Chair.
The chair of the Activities Committee shall, with members of the committee:

- Arrange neighborhood garage sales, including communicating dates to shareholders, securing advertising, and posting and collecting sale signs throughout the nearby area.
- Arrange for curbside charity pickup following each garage sale.
- Suggest to the Board of Directors such other activities as may foster the goals of the corporation, and coordinate any such activities approved by the Board of Directors.
- Assist the Treasurer in preparing budget estimates for future events within the committee's purview.
- Keep accurate records of expenses for events within the committee's purview and provide them to the Treasurer promptly upon completion of each event for reimbursement.

Section 5.13 Duties of the Maintenance Committee Chair.
The chair of the Maintenance Committee shall, with members of the committee:

- Arrange for park cleanup each spring.
- Arrange for regular mowing of the park and pathways during the growing season.
- Respond promptly to any repair or maintenance needs that may arise.
- Solicit bids and/or work estimates for such maintenance or improvements as the Board of Directors may request, and submit such bids and estimates to the Board of Directors with a recommendation.
- Assist the Treasurer in preparing budget estimates for future maintenance.
- Keep accurate records of expenses for maintenance, repairs and improvements, and submit them promptly to the Treasurer for reimbursement.

Section 5.14 Duties of the Shareholders Committee Chair.
The chair of the Shareholders Committee shall, with members of the committee:

- Welcome each new resident to the neighborhood.
- Provide each new resident with a welcome packet including but not necessarily limited to a welcome letter, a copy of the most recent neighborhood directory, a copy of these Bylaws and any rules and regulations then in effect, and a directory information update form.
- Make reservations for the annual shareholders meeting at a location approved by the Board of Directors; communicate the date, time and location of that meeting to all shareholders in compliance with Section 4.1; track RSVPs from residents; and report to the venue the number of attendees expected.
- Keep accurate records of expenses for activities within the committee's purview, and submit them promptly to the Treasurer for reimbursement.

[Section 5.14, "Removal of Directors", has been renumbered 5.15 but is otherwise unchanged.]